

Draft Minutes

Montana Association of Community Development Extension Professionals (MACDEP) Meeting, October 7, 2008, noon

Montana State University, Bozeman, MT

Attending: Paul Lachapelle, Sarah Hamlen, Tara Mastel, Barbara Andreozzi, Mandie Reed, Rae Lynn Hays, Bruce Smith, Kevin Chamberlain, Tom Harrington, Damon Bunting, Dan Clark, Jennifer Anderson and Steve Siegelin.

Paul Lachapelle, Interim President, called the meeting to order and requested acceptance of the agenda. Dan moved to accept the agenda.

Paul then requested acceptance of minutes from the June 26, 2008 meeting at MSU. The minutes were accepted.

Paul provided the Interim-President's Annual Report (attached) and reviewed the steps completed to form the MACDEP and outlined our brief history. Paul noted the draft bylaws will be presented for approval at the meeting today. (MACDEP Bylaws, minutes, News and State Report are on our web site)

Paul thanked Doug Steele for providing membership funding for 11 members.

Members reviewed brochures for the Montana Rural Community Conference set for May 12-13, 2009 at MSU Bozeman. Paul noted a web site is set up for the conference and hopes members will serve on the planning committee. Paul added the first Montana Rural Community Conference January 15-16, 2008 in Billings was very successful.

Paul reviewed the MACDEP report sent to the national organization, NACDEP. Dan moved to accept the Montana State Report Paul submitted for our new organization.

Sarah gave a very brief Treasures' report, noting \$13.58 is our starting fund. MACDEP membership added \$110.00, with \$96.42 needed for the University Catering for the July MACDEP meeting. Dues are our major funding at this time. Jim added that each association will be receiving \$1,000 for professional development.

Paul asked for review of the draft bylaws. The group discussed the term of "constitution" vs. "bylaws" and the group preferred Bylaws. Sarah moved we change the name from "Constitution" to "Bylaws". Dan second. Motion passed.

Paul requested we discuss the bylaws in total, and then pass all changes in one motion.

Changes:

Wording to "MACDEP Annual Meeting" and not "annual state convention", then change throughout the bylaws to "annual meeting".

"Annual dues" of \$10, not "dues at the annual meeting".

Accept changes in red that Paul e-mailed and passed around for terms of officers, allowing one year "or multiple year terms" (article 7).

Accepted:

President is responsible for historical records.

Roberts Rules as procedure for meetings

Additions:

Tom suggested we clarify who the members of the executive committee will be and suggested the officers be noted. He asked to clarify Article 7 adding "The members of MACDEP will serve as the Board of Directors".

Bruce moved the bylaws be revised and e-mailed to all members for a final electronic vote. Mandy second. Motion passed.

Sarah volunteered to contact JCEP to find out if we work under their 501 (c) 3 or if we need to file our own.

Paul asked for the election of current interim officers and asked for any other nominations. Kevin moved to accept the current interim officers. Mandy second. Motion passed. (Paul Lachapelle, President; Tara Mastel, Vice President; Sarah Hamlen, Treasurer; Barbara Andreozzi, Secretary.)

Paul led a discussion about the NACDEP meetings at Galaxy. He passed out postcards for the NACDEP 2009 conference, April 20-22 in San Diego. The conference theme is *Creating Sustainable Communities in a Changing America*. Dan added the Western Rural Development Center is looking for assistance at the conference. Paul passed out a list of national committees several MACDEP members are serving on and encouraged others to volunteer.

Paul reviewed Doug Steele's suggestions for a Community Development Plan of Work and requested MACDEP take the lead on the Rural Community Conference. Members agreed.

Paul offered an overview of the pre-conference session held yesterday which was widely received. Rae Lynn noted that type of session would have been very helpful when she started.

Sarah added several Ag agents told her they needed more tools to engage communities. All noted every agent has community development in their position. Sarah noted the June MACDEP survey indicated most respondents have 20% community development. Most noted they conduct facilitation. Steve stated the Leadership Team is also looking at CD areas and we should communicate with them on future needs, plans.

Kevin offered examples of how the FCS and 4-H organization brought in Active Parenting and Developing Capable People for agents as part of their Plan of Work to meet Montana needs.

Rae Lynn moved to accept the \$1,000 professional development funding and offer \$500 for the Extension on the Hill education event in January. Bruce second. Motion passed.

Bruce suggested gathering information from agents across the state on how to utilize empty buildings. Paul and Dan noted that would be an excellent track for the Rural Community Conference at MSU in 2009 along with other ideas from members and agents.

Paul asked for other comments, concerns. Hearing none, he thanked the members for attending. The meeting adjourned at 2:05 pm.